
Tips for Chapter Leaders

Treasurer

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Treasurer Keeps Your Chapter in the Black

As Treasurer, you are the financial gatekeeper for your chapter. And your job is about to get easier! Member dues will now be collected by ONS, when members join or renew at the national level. You will receive the rebated dues funds as a direct deposit into the chapter's bank account once each quarter. This means you will no longer need to collect, deposit and reconcile payments from individual members throughout the year. Check out the additional tips below, and be sure to refer to the Chapter Treasurer's Handbook beginning on page 64 for more information.



- Chapter dues will be electronically deposited into the chapter bank account once per quarter.
- ONS will also send a document which will list the new chapter members for that quarter, so that you are aware of who paid dues.
- Student members will not be charged the \$10 chapter fee but will be listed on the chapter roster.
- Your chapter will receive \$10 from ONS for each member you have, paid on a quarterly basis. Each member will pay this amount to ONS for local chapter dues. Chapters may not charge members any additional amount for dues. However, you may charge registration fees for your chapter dinner meetings to supplement your dues revenue.
- Your chapter should not directly accept any membership dues. All chapter dues will be collected by ONS.

For more information, see the Chapter Treasurers Handbook in the Other Resources portion of the kit.